

Green Community Travel Vol Car Procedure (includes GCT Cars)

Before you set off

Use sanitising wipes to clean passenger door handle, seat belt buckle and socket and any grab handles.

Use sanitising wipes to clean steering wheel/controls

Sanitise hands and make sure you have a face mask.

At least 2 windows must be open to facilitate air flow

Any air con should be set to external air source.

Reminder that you cannot wear a face shield when driving

Collecting Passengers

Sanitise hands on exiting the vehicle and put face mask/shield on.

If a passenger or anyone in their household has symptoms they cannot travel. Call emergency phone if a passenger has symptoms (07739941820)

Passengers must sanitise their hands before entering vehicle

Passengers cannot take a companion with them if they are travelling in Vols Cars or GCT Cars

Passengers must wear a face mask/covering/shield. This must be put on before entering the vehicle

Ensure passenger sits rear near side seat.

Sanitise hands again before getting back into car.

Wheelchair Passengers (GCT Cars)/Passenger Assistance

2m social distancing cannot be maintained

Increase PPE to Face mask AND Face shield AND gloves.

Clean mobility equipment-handles etc before passenger boards

Ensure hand sanitising before and after. Passengers also have to sanitise their hands

Wheelchairs can only be accommodated in GCT Cars.

After Dropping passengers off

Use hand sanitiser before exiting and entering vehicle

Use sanitising wipes to clean passenger door handle, seat belt buckle and socket and any grab handles.

Use sanitising wipes to clean steering wheel/controls

Sanitise hands when complete.

Payment

The office will give the passenger an estimate of their journey cost.

Have minimum contact with cash and sanitise hands immediately afterwards. (Driver and passengers)

If you would rather use a money pot please try and leave cash to one side for 72 hours OR please be really careful to sanitise hands before and after.

Other info

If a passenger takes mobility equipment this should be cleaned with sanitising wipes before putting into vehicle

Unless it is an emergency do not enter the hospitals, the passengers need to make their own way in and out.

Make use of hospital assistance/porters if a passenger needs help

If you would like your vehicle zapptized please contact the office and we can arrange this.

Other useful information.

Facemasks must cover your mouth and nose. (See Facemask Procedure)

Ensure PPE is being disposed of correctly (in a bin with a lid on/carrier bag that can be tied.)

You are able to remove your facemask whilst driving if you wear glasses, but you must put it back on before exiting the car.

Outside of the vehicle always stick to 2m social distancing. If a passenger needs assistance please make use of the hospital assistance.

GCT will provide volunteers with cleaning equipment and face masks, please give us notice if you are running low on something so we can replenish before you run out.